

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

Wednesday, February 01, 2012

Kerr Hall Room 307, 11 a.m.-1:30 p.m.

Present: Mark Anderson, Joel Ferguson, Pam Hunt-Carter (Registrar, *ex officio*), Stephen Sweat (NSTF Rep.), James Wilson, Susanna Wrangell, Peter Young, (Staff), Eileen Zurbriggen (Chair).

Absent: The Provost Representative, William Dunbar, Melissa Gwyn, and Justin Riordan (SUA Rep.).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer), Michael McCawley (Director of Admissions).

I. Announcements:

Chair Zurbriggen reported on this week's SEC meeting which covered the California Student Bill of Rights legislative initiative that would require all high school students to have access to courses required for admission to UCs and CSUs. The Re-benching statement that SEC has been working on will be finalized in the very near future, which will then be widely distributed on the campus and in the community. Committee on Faculty Welfare (CFW) gave an update on the childcare center for campus. A report is now being finalized so movement on a plan to buy a facility near campus and remodel it can begin. CFW recommended that the yearly subsidy of \$150,000 to be banked now until the center comes on line; EVC Galloway agreed to this. Other topics of interest included future increases to health care costs. A Health Benefits task force has been formed and EVC Galloway is serving as a member on this committee as our campus representative. CEP's response to the recommendation of suspending the American Studies (AMST) B.A. was sent but members felt the procedural document was not properly consulted before suspension was *de facto* enacted by the department (through decisions about which courses to offer). CEP members agreed to have VPAA Lee consult with CEP at a future meeting. CEP will send out a brief memo to departments reminding them to consult this policy before making any changes to programs, concentrations and other non-degree programs. Chair Zurbriggen will draft the questions and member assignments for department interviews on disqualification policies.

The minutes for December 7, 2011 were approved.

II. Review 5 Year Lists Request from VPAA Lee Due 2/24.

The Five-Year Perspectives have the same status as preliminary UCSC divisional plans. The VPAA has asked for Senate comment on the lists. Undergraduate programs do not have detailed proposals included in this document. Members will wait to comment after Analyst Wrangell consults with the VPAA; this agenda item was moved to a future meeting for discussion.

III. Program Statements

Arts: Moved forward

Film and Digital Media: The department is requesting a change in language that requires students to purchase a high grade laptop by their third year. Members worry that this requirement would exclude from the major those students who don't have financial means. CEP will send a request for clarification on the department's commitment to providing hardware and software in labs. For the general major requirements, it is confusing to know what combined required courses are needed, perhaps the department could adapt the same format as for the Critical Studies concentration (which seemed clearer). CEP will send these suggestions, and approved with clarification.

History of Art and Visual Culture moved forward to our next meeting.
Arts Division statement move forward to our next meeting.

School of Engineering:

Technology and Information Management: Approved.

Electrical Engineering: Approved.

IV. Consultation with Ryan Montgomery on Major Maps

CEP continued their discussion from last week on the departmental major maps. Members reviewed their assigned major map and gave helpful suggestions and comments, which Ryan will try to implement based on the software and its constraints. Overall the committee felt these revised maps were very useful and helpful. The maps also included references to other majors, which at first seemed helpful but could be confusing, depending on the audience (faculty or students or staff). Members were fairly satisfied with the usability and feel. For maximum usability, each major must be updated in the excel spreadsheet. Each department or designee will have to update all of the majors; Ryan will only be able to do one per department. Instruction and training workshops could be started but then there should be an online tutorial to maintain these for future use. CEP will send a memo to SEC on the usability improvements after Ryan makes these edits.

V. Report on Retention

CEP members discussed the Retention Report, along with supplementary materials provided by the Office of Planning and Budget. EVC Galloway mentioned this report in her visit to CEP in November. CEP members discussed the data and its relevance to committee goals. Given the demographics of our campus, we are doing well, but the data were copious and not as useful for CEP to create policies. Most of the conclusions and suggestions are what we are already doing, so it was unclear how these suggestions would help improve the retention rate. The committee was pleasantly surprised that our campus does better retaining ethnic minorities than others in the system. The committee was also pleased to learn that UCSC tracks the students who transferred out so that we can see the 6 year graduation rate for students who started here, even if they graduate elsewhere. If they do graduate in 6 years, we can consider that we served them well. Individual factors can cause students to leave, like a different major or they needed to be closer to home. Maybe the questions to be asking are: Why do students stay? How were they engaged? The committee discussed putting some questions about this on the student election survey in April/May. UCSC should not be at the bottom of the system in terms of retention. We have the structure to be successful (including our college system) so what are we doing wrong? When students are successful here at UCSC they are engaged and feel a connection. International students on campus have the highest loss, most leave after a year or two.

So attests,

**Eileen Zurbriggen, Chair
Committee on Educational Policy**